



# GENTLE FAMILY DENTISTRY

NEAL H. LOCKER, D.M.D.

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## Broken Appointments

Dr. Locker & his staff believe in giving every patient their own special appointment time. In that respect your special time is very valuable and precious to us, and we hope, to you also. We don't have patients sitting in our reception area waiting to grab an appointment missed by another patient, like some offices might.

It is our intention, as we are sure it is yours also, that you schedule every appointment for a time that is convenient for you. But if a patient cancels or breaks an appointment with less than 24 hours notice it is difficult or impossible for us to offer that time to someone else that may really want it.

**In light of that fact we have instituted a Broken Appointment Fee of \$100. for canceling or breaking an appointment with less than 24 hours notice.**

This fee is not chargeable to insurance and must be paid before you will be allowed to reschedule.

We understand there are occasionally real emergencies that arise and are receptive to that reality. If you know you will not be able to keep an appointment please call us as soon as you find out.

We appreciate all those who faithfully keep all their dental appointments and apologize for any minor inconvenience caused them by reading and signing this form.

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I understand that there is a \$100. fee for canceling or breaking an appointment with less than 24 hours notice. And, I am going to keep all my dental appointments or give Gentle Family Dentistry plenty of advanced notice.

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Signature

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Date